Directory of State-Local Relations Organizations: The ACIR Counterparts
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This directory of the intergovernmental organizations-counterparts of the U.S. Advisory Commission on Intergovernmental Relations—that are active in 26 states includes type of organization, legal basis, membership size and composition, budget, staff, functions, current activities and recent accomplishments, and a contact. Entries may vary in detail, based on the information provided by the organizations in response to a 1989 survey.

The ACIR counterpart organizations, collectively called “state ACIRs,” are classified into three types based on the composition of their membership: ACIRs, legislative committees, or local advisory panels. ACIRs generally follow the model of U.S. ACIR, with members drawn from the executive and legislative branches of state government, from local governments, and from the public. The 20 state ACIRs draw their membership from state government, counties, municipalities, towns, townships, special districts, school districts, statewide organizations, and private citizens. The four legislative committees are made up predominantly of legislators. Each of the two local advisory panels is located in the governor’s office. These panels are made up largely of local officials who advise the governor on state-local relations.

The organizational function information is based on a 1990 survey and is not listed in order of importance. Functions include research, sponsorship of conferences/seminars, constituent work/providing information, representing local governments on other commissions, acting as ombudsman (for local governments that have grievances with state actions or proposed actions), issuing a newsletter, and making recommendations on legislation (either writing legislation or recommending a position). Respondents occasionally added a few functions, which are listed accordingly.

For five other states, current contacts familiar with intergovernmental affairs are listed. There also are listings for the U.S. Advisory Commission on Intergovernmental Relations and for the federal departmental directors of intergovernmental affairs.
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<td>Colorado</td>
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Legend:
A = Association (e.g., of officials or governments)
LAP = Local Advisory Panel
C = Member of U.S. Congress
P = Private citizen
L = Local government
R = Regional council of governments

Notes:
1State appropriation
2Municipal association grant
399 percent contracts
4State funds administrative expenses; private sources provide in-kind services.
5State representation in Washington, DC
6Liaison, congressional delegation
7Input into the regulatory process
8Represent local governments on other commissions
9Liaison between state agencies, local governments, and COGs
10Provides technical assistance
11Participates in leadership development/continuing education program for public officials
12Data base services
13This includes a variety of services, from filling simple information requests to providing complex ombudsman services.
14In addition, there are several nonvoting, ex officio members who represent the executive branch of state government as well as local governments.
15Maine = 6 at-large members appointed by governor; Michigan-S at-large members appointed by governor, 2 by supreme court; North Carolina - 3 at-large members appointed by governor.
Colorado Advisory Committee on Intergovernmental Relations

Legal Basis

Size and Composition of Governing Body
24 members—8 state, 12 local, 4 undetermined
8 legislators appointed by legislative leadership (4 House, 4 Senate)
4 appointed by Governor
12 appointed by local government (3 school district, 3 special district, 3 county, 3 municipal)
Legislators serve while in office; all others serve indeterminate terms.

Budget
None

Staff
1-part time, supplied by the Department of Local Affairs

Functions
- Ombudsman
- Recommendations on legislation
- Research

Recent Accomplishments/Current Activities
Summarized and quantified exemptions from the state sales tax statutes.
Summarizing and quantifying federal and state mandates on Colorado local governments in social services, education, corrections, and environment.

Contact
Geoff Withers
Advisory Committee on Intergovernmental Relations
Department of Local Affairs
1313 Sherman Street, Room 521
Denver, CO 80203

Connecticut Advisory Commission on Intergovernmental Relations

Legal Basis
Statute (1985)

Size and Composition of Governing Body
25 members—9 state, 11 local, 5 other
Secretary, Office of Policy and Management
6 legislators (Senate President Pro Tern, Senate Minority Leader, Speaker of the House, House Minority Leader, and 1 each appointed by the Senate President and House Speaker)
11 appointed by Governor (2 from municipalities over 60,000 population; 2 from municipalities between 20,000 and 60,000; 2 from municipalities less than 20,000; 1 from Association of Boards of Education, 1 from Superintendents of Schools Association, 1 from Regional Planning Association, 2 state executive employees)
5 private citizens (1 appointed each by the Governor, Speaker of the House, Senate President, House Minority Leader, and Senate Minority Leader)
1 appointed by the Connecticut Conference of Municipalities
1 appointed by the Council of Small Towns
Appointees serve 2 years; all others serve while in office.

Budget
FY 1990—$131,500 (state appropriation)

Staff
2-executive director, research associate

Functions
- Conferences/seminars
- Constituent work
- Recommendations on legislation
- Research

Recent Accomplishments/Current Activities
Solid Waste: Convened two “working forums” in 1988. Developed a data base on local government solid waste management practices, creating the first comprehensive compilation of efforts in recycling, basic trash disposal, bulky waste, and composting.
Home Rule: Developed a major report, Home Rule in Connecticut: Its History, Status and Recommendations for Change. Followed with a 1989 supplement and a constitutional provision supplement, Defining Statewide vs. Local Concerns: Can It Be Done and Is It Necessary?
Connecticut
Advisory Commission
on Intergovernmental Relations

Revisions to State Statute Indexes: Surveyed municipal officials and legal counsel for specific problems. Joined with the Connecticut Law Revision Commissioner’s Office to review statutes dealing with local government in an attempt to make them more accessible to citizens.

Major Study of Taxing Districts: Studied district creation and termination mechanisms and accountability to the public and other entities. Introduced a bill that overhauled the state statutes governing special districts.

Contact
David W. Russell
Executive Director
Advisory Commission on Intergovernmental Relations
80 Washington Street
Hartford, CT 06106
(203) 566-1393
FAX (203) 566-6295

Florida
Advisory Council
on Intergovernmental Relations

Legal Basis
Statute (1977)

Size and Composition of Governing Body
21 members-8 state legislators, 4 local, 9 not specified by law
8 legislators (4 Senate, 4 House)
9 appointed by Governor (from elected and appointed state and local officials and other interested citizens—generally city and county officials, state department heads, private citizens)
4 ex officio, nonvoting (directors of Florida League of Cities, Association of County Commissioners, Association of School Administrators, and School Boards Association)

Gubernatorial appointees serve 4 years; legislators serve 2 years.

Budget
FY 1990—$623,411 (state appropriation)

Staff
11-9 full time, 2 part time (executive director, 7 legislative analysts, 1 administrative assistant, 1 part-time secretary, 1 intern)

Functions
Calculate county constitutional officer salaries
Compile estimated state-shared revenues and local option revenues
Conferences/seminars
Constituent work
Data bases
Recommendations on legislation
Research

Recent Accomplishments/Current Activities
Major reform of state policy on special districts.
Constitutional amendment and legislation affecting initiative and referendum process.
Legislation altering policy toward criminal justice funding.
Maintain local government data bases.

Reports, including: 1988 Catalogue of State Mandates; 1989 Report on Mandates and Measures Affecting Local Government Fiscal Capacity; Elderly Homeowners and the Property Tax: An Examination of the Issues; A Profile of Florida Municipal and County Revenues; Urban Infill
Florida Advisory Council on Intergovernmental Relations

Infrastructure Capacity: Orlando Case Study; Impact Fee Use in Florida: An Update; County Jail Expenditure in Florida A Fiscal Impact and Explanatory Analysis.

Contact
Mary Kay Falconex
Executive Director
Advisory Council on Intergovernmental Relations
c/o House Office Building
Tallahassee, FL 32399-1300
(904) 488-9627
FAX (904) 4876.587

Illinois Commission on Intergovernmental Cooperation

Legal Basis
Statute (1937, amended 1984)

Size and Composition of Governing Body
12 members- 12 state
- 2 legislators appointed by legislative leadership (6 Senate, 6 House)
Members serve 2 years.

Budget
FY 1990—$1,110,700 (state appropriation)

Staff
19—Springfield Office (13): director, associate director, editor, office manager, 5 research associates, federal aid coordinator, 2 research assistants, receptionist/secretary
Washington Office (6): director, 4 research associates, 1 administrative assistant

Functions
Conferences/seminars
Constituent work
Liaison (General Assembly with congressional delegation, NCSL, CSG, and ACIR)
Newsletter/policy reports
Ombudsman
Recommendations on legislation
Research

Recent Accomplishments/Current Activities
Committee of 50 to Re-examine the Illinois Constitution.
Staffed a year-long project exploring the need for a constitutional convention.
Conducted preliminary hearings on governance of the state’s institutions of higher education. Currently planning next phase of project.

Studied the costs of immediate income withholding to employers and employees and the appropriateness of current withholding charges allowed to employers.

Published The Financial Impact of Immediate Income Withholding Orders for Child Support: A Report to the Illinois General Assembly pursuant to HR 1513.

Studied the state of health care in rural Illinois.
Illinois
Commission on Intergovernmental Cooperation

Analyzes potential impact on state budget of proposed school aid funding formulas.
Exploring possible benefits and disadvantages of membership in a Midwest Higher Education Compact.
Studying the state’s education for employment system with the goal of making recommendations for improvements and for statewide policy.

Contact
Kevin Noone, Executive Director
David Griffith, Assistant Director
Commission on Intergovernmental Cooperation
707 Stratton Building
Springfield, IL 62706
(217) 782-6924
FAX (217) 782-3513

Indiana
Governor’s Local Government Advisory Council

Legal Basis
Executive Order (1989)

Size and Composition of Governing Body
45 members—45 local
45 appointed by governor (15 county officials, 9 mayors, 4 city council, 2 city/county council, 6 township, 8 town, 1 common council)
Members serve one year.

Budget
FY 1990—about $75,000 (state appropriation)

Staff
1-executive assistant

Functions
Advice to Governor
Constituent work
Local government representation on other commissions
Ombudsman
Recommendations on legislation

Recent Accomplishments/Current Activities
Expanding network of communications between the Governor and local government officials.
Developing a plan to utilize state resources for local training and technical assistance.
Building a strategic plan to address state-local concerns on the environment, infrastructure, taxation-finance, public safety, and economic development.

Contact
William Shrewsberry, Jr.
Executive Assistant for Local Government
Governor’s Local Government Advisory Council
Office of the Governor
Statehouse, Room 206
Indianapolis, IN 46204
(317) 232-1053
FAX (317) 232-3443
Louisiana
Advisory Commission on Intergovernmental Relations

Legal Basis
Statute (1986)

Size and Composition of Governing Body
17 members—8 state, 9 local
Secretary, Economic Development
Secretary, Transportation and Development
Secretary, Revenue and Taxation
Superintendent of Education
4 legislators, appointed by legislative leadership (2 Senate, 2 House)
9 appointed by statewide organizations (3 municipal, Louisiana Municipal Association; 3 parish, Police Jury Association; 3 school board, School Boards Association)
Legislative members serve at the pleasure of majority leadership; others serve 1 year by informal agreement.

Budget
FY 1990—$10,000 private sources (municipal association grant)

Staff
3—1 attorney, 1 researcher, 1 administrative person provided by legislature, auditor, and participating associations

Functions
Forum for discussion
Recommendations on legislation
Research

Recent Accomplishments/Current Activities
Began meeting in 1989. Currently conducting a study of state mandates involving state district court financing.

Contact
Cathy Wells
Advisory Commission on Intergovernmental Relations
Senate Local and Municipal Affairs Committee
PO. Box 94183
Baton Rouge, LA 70804
(504) 342-6181 or 342-8896
FAX (504) 342-0617

Maine
Governor’s Municipal Advisory Council

Legal Basis
Executive Order (1979, amended 1987)

Size and Composition of Governing Body
12 members—at least 6 local
1 Conference of Mayors
1 Association of Assessing Officers
1 Municipal Association
1 Town and City Clerks Association
1 Town and City Managers Association
1 Association of Regional Councils
6 “at large” members appointed by Governor
(Executive Director of Municipal Association participates in advisory capacity)

Members serve 2 years

Budget
None—necessary expenditures incurred by members paid by respective organization or agency.

Staff
None—necessary staff services donated.

Functions
Provide information to the Governor
Recommendations on legislation
Research

Recent Accomplishments/Current Activities
Advising the Governor on measures to address property tax relief and the funding of education. Advising the Governor on issues related to Maine’s landmark solid waste law.

Contact
Hon. Dana Connors
Commissioner of Transportation
Governor’s Municipal Advisory Council
Statehouse Station #16
Augusta, ME 04333
(207) 289-2551
FAX (207) 289-2896
**Maryland**
Joint Committee on Federal Relations

**Legal Basis**

**Size and Composition of Governing Body**
16 state
16 legislators appointed by the legislative leadership (8 Senate, 8 House of Delegates)
Members serve 4 years. Several nonvoting ex officio members meet with the Committee to represent the executive branch of state government and local governments.

**Budget**
None

**Staff**
Provided by legislative Department of Fiscal Services as needed.

**Functions**
- Conferences/seminars
- Constituent work
- Liaison with congressional delegation
- Recommendations on legislation
- Research
- Review of all interstate compacts each four-year term

**Recent Accomplishments/Current Activities**
Studied Maryland revenue sharing program, state mandates, interstate compacts, impacts of impending changes to child welfare and clean air acts, and local government audit reports.

Examining state code to determine the number of local government mandates.

**Contact**
John Donaldson
Staff Director
Department of Fiscal Services
Joint Committee on Federal Relations
90 State Circle
Annapolis, MD 21401-1991
(301) 841-3742
FAX (301) 841-3722

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**Massachusetts**
Local Government Advisory Committee

**Legal Basis**

**Size and Composition of Governing Body**
40 members-7 state, 33 local
6 legislators appointed by legislative leadership (3 Senate, 3 House)
34 appointed by Governor (1 state executive, 8 selectmen, 8 mayors, 8 city or town managers, 4 city or town councilors, 1 town finance commissioner, 4 Association of School Committees)
Members serve for one year.

**Budget**
None

**Staff**
None-necessary staff services supplied by the Executive Office of Communities and Development.

**Functions**
- Advocate local government interests
- Input into the regulatory process
- Local government representation on other commissions
- Recommendations on legislation
- Research

**Recent Accomplishments/Current Activities**
Participated in two Governor’s task forces: (1) analyzed local financing needs and recommended restructuring state-local aid (submitted to the legislature); (2) examined special education and submitted suggested regulatory changes to the Department of Education. Various bills were introduced in the legislature.

**Contact**
Marilyn Contreas
Senior Program and Policy Analyst
Local Government Advisory Committee
Executive Office of Communities and Development
100 Cambridge Street, Room 1803
Boston, MA 02202
(617) 727-3253
Legal Basis
Statute (1988)

Size and Composition of Governing Body
21 state, 12 local, 3 other
7 appointed by Senate Majority Leader
7 appointed by House Speaker
5 appointed by Governor
2 appointed by Supreme Court
Members serve 4 years.

Budget
FY 1990—$135,000 (state appropriation) plus $50,000 grant for data base

Staff
3-executive director, 1 administrative assistant, 1 clerk/intern (part time)
Legislative Council controls budget and staff.

Functions
  Assistance to legislature
  Conferences/seminars
  Data Base
  Newsletter
  Ombudsman
  Recommendations on legislation
  Research

Recent Accomplishments/Current Activities
Secured funds to complete and maintain a Michigan State University data base on local government fiscal and statistical matters, called the Center for Reindustrialized States (CRIS).

Conducted a self-contained, cross reference of all taxing authorities for all local units of government referenced by statute, litigation, and minimum and maximum taxes.

Conducting comprehensive study of fiscal health of local units of government and how other states are dealing with local government bankruptcy.

Preparing a “handbook” on municipal solid waste for local governments.

Studying the impact of tort claims on local policymaking.

Establishing a clearinghouse on local government issues—Intergovernmental Clearinghouse Information System (ICIS).

Making a film on privatization.

Contact
C. Grady (Bud) Drago
Executive Director
Michigan Commission on Intergovernmental Relations
502 Hollister Building
P.O. Box 30036
Lansing, MI 48933
(517) 373-5991
FAX (517) 373-0171
Legal Basis
Executive Order (1985, amended 1985)

Size and Composition of Governing Body
20 members - 10 state, 10 local

State - 6 executive (commissioners of Revenue, Finance, Energy and Economic Development, Education, and Human Services; director of State Planning)
  4 legislators appointed by legislative leadership (2 Senate, 2 House)

Local - 2 appointed by League of Cities; 2 by Association of Counties; 2 by Association of Townships; 2 by School Boards Association; 1 by Association of Regional Councils; Metropolitan Council Chairman

Members serve at the discretion of the appointing authorities.

Budget
State planning agency provides funding for printing and mailing; member expenses paid by respective organization or agency.

staff
2-state planning agency provides administrative staff. Director of state planning serves as executive director; agency assistant director serves as administrator and staff coordinator. Agency staff assigned to projects as needed; staff assistance also provided by local government organizations and the legislature.

Functions
Constituent work
Ombudsman
Recommendations on legislation
Research

Recent Accomplishments/Current Activities
Reformed local land use policies and state mandate process.
Analyzed child development services (proposed ways to improve the coordination of these services).
Conducted research on transferring the trial court system from the counties to the state (passed by the legislature).
Studying state and local service-fiscal responsibilities, including a systematic identification of all public services provided jointly by the state and one or more types of local government.

Contact
Roger Williams
Executive Director
Governor’s Advisory Council on State-Local Relations
Room 300 Centennial Office Building
658 Cedar Street
St. Paul, MN 55155
(612) 296-2633
FAX (612) 296-3698
Missouri Commission on Intergovernmental Cooperation

Legal Basis
Executive Order (1985)

Size and Composition of Governing Body
30 members-9 state (5 executive, 4 legislative), 11 local, 10 other
4 legislators appointed by legislative leadership (2 Senate, 2 House)
15 appointed by Governor (10 private citizens, 5 state officials)
11 appointed by statewide organizations (4 elected municipal, Municipal League; 2 elected county, Association of Counties; 2 local government administrators, City Management Association; 1 regional planning commission director, Association of Councils of Governments; director, Municipal League; director, Association of Counties)

Members serve open-ended terms.

Budget
FY 1990—$84,500 (state appropriation)

Staff
2-director, administrative assistant

Functions
Conferences/seminars
Constituent work
Local government representation on other commissions
Ombudsman
Recommendations on legislation
Research

Recent Accomplishments/Current Activities
Established MoPerm—Missouri Public Entity Risk Management Pool for Liability Insurance
Conducted symposium on Impact of Reduction of Federal Funds
Staff Ad Hoc Committee on Solid Waste Management held a conference on solid waste that led to legislation establishing solid waste districts and a solid waste management fund.
Formed new committee on substance abuse to design treatment programs for cities and counties.
Coordinating state and local agencies in preparation for earthquakes and subsequent mitigation.

Contact
Lois Pohl
Director
Missouri Commission on Intergovernmental Cooperation
Room 430 Truman Building
PO. Box 809
Jefferson City, MO 65102
(314) 751-4834
FAX (314) 751-7819
New Jersey
County and Municipal Government
Study Commission

Legal Basis
Statute (1966, amended 1986)

Size and Composition of Governing Body
15 members—6 state, 6 local, 3 others
6 legislators appointed by legislative leadership (3 Senate; 3 Assembly)
9 appointed by Governor (3 county, nominated by Association of Counties; 3 city, nominated by League of Municipalities; 3 private citizens)

Senators serve for 4 years, members of the Assembly for 2 years; others have indefinite terms.

Budget
FY 1990—$235,000 (state appropriation)

staff
6—executive director, 3 research associates, 1 research assistant, 1 office manager

Functions
Information
Recommendations on legislation
Research

Recent Accomplishments/Current Activities
Revised city, town, borough, village and township laws, absorbing all elected special districts other than fire districts; laws were reenacted.
Recommended enactment of the Optional County Charter Law.
Continuing work on proposal to transfer 4,000 court employees from county government to the state.

Contact
David C. Mattek
Executive Director
County and Municipal Government Study Commission
142 West State Street
Trenton, NJ 08625
(609) 292-6226

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New York
Legislative Commission on State-Local Relations

Legal Basis
Statute (1981, reauthorized 1990)

Size and Composition of Governing Body
10 members—10 state
10 legislators appointed by legislative leadership (3 senators by the Majority Leader, 3 members of the Assembly by the Speaker; 2 senators and 2 members of the Assembly by the Minority Leader of each chamber)

Members serve 2 years.

Budget
FY 89-90—$433,200 (state appropriation)
FY 90-91—$425,700 (state appropriation)

staff
10—director, deputy director, 6 research analysts, administrative assistant, secretary (part time)

Functions
Computer modeling and data base development
Conferences/seminars
Constituent work
Ombudsman
Newsletter
Research

Recent Accomplishments/Current Activities
Produced, in conjunction with Cornell University, comprehensive listing of services being performed by counties, cities, towns, villages, and school districts.
Continued refinement of the Local Government and Aid Database.
Studied police consolidation.
Issued a major study on industrial development agencies.
Released issue briefs, including Grants? Block Grant Approaches in Education Aid, and another focusing on mandate reimbursement.
Continuing issue brief series with reports on reserve funds and auditing by local governments.

Contact
Margaret Sherman
Director
Legislative Commission on State-Local Relations
Agency Building 4, 14th Floor
Empire State Plaza
Albany, NY 12248
(518) 455-5035
FAX (518) 455-5396
North Carolina
Local Government Advocacy Council

Legal Basis
Statute (1979), replaced 1978 Executive Order

Size and Composition of Governing Body
19 members-4 state, 12 local, 3 other
4 legislators appointed by legislative leadership (2 Senate, 2 House)
6 county (executive committee and executive director of Association of County Commissioners)
6 municipal (executive committee and executive director of League of Municipalities)
3 at large appointed by Governor
Members serve 2 years.

Budget
FY 1990—$5,397 (state appropriation)

Staff
2 part time-staff director, secretary; staff supplied by state Department of Administration.

Functions
Advocate for local government
Constituent work
Liaison between state agencies and local governments, including arbitration of disputes between state agencies and COGs
Ombudsman
Recommendations on legislation
Research

Recent Accomplishments/Current Activities
Developed state policy on regionalism (regional councils/COGs).
Requested and received administrative and legislative action to deal with short-term and long-term problems of solid waste management.
Surveyed local governments on cooperative/coordinated activities dealing with drug abuse prevention.

Contact
Sara Stuckey
Chief of Local and Regional Affairs
Local Government Advocacy Council
Office of Intergovernmental Relations
Department of Administration
116 West Jones Street
Raleigh, NC 27603-8003
(919) 733-0499
FAX (919) 733-9571

North Dakota
Advisory Commission on Intergovernmental Relations

Legal Basis
Statute (1989)

Size and Composition of Governing Body
11 members-5 state, 6 local
Governor
4 legislators appointed by legislative leadership (2 Senate, 2 House)
6 nominated by statewide organizations (2 by Association of Counties; 2 by League of Cities; 1 by Township Officers Association; 1 by Barks and Recreation Association
Members serve 2 years. All terms expire on June 30 on odd-numbered years.

Budget
FY 1990—$4,100 (state appropriation)

Staff
None-Legislative Council provides staff services.

Functions
Constituent work
Ombudsman
Recommendations on legislation
Research

Recent Accomplishments/Current Activities
Held two organizational/informational meetings; surveyed representatives of political subdivisions to ascertain issues they would like the Commission to study. Because of budget cuts, the Commission will meet only once more before July 1991.

Contact
John Walstad
Counsel
Advisory Commission on Intergovernmental Relations
Office of the Legislative Council
State Capitol
Bismarck, ND 58505
(701) 224-2916
Ohio State and Local Government Commission

Legal Basis
Statute (1978)

Size and Composition of Governing Body
state, 6 local, 2 other
Lieutenant Governor, chairman
4 legislators appointed by legislative leadership (2 Senate, 2 House)
6 appointed by the Governor (2 nominated by County Commissioners Association; 2 by Municipal League; 2 by Township Association)
2 public representatives appointed by Lieutenant Governor
Legislators serve for 2 years; others, 4 years.

Budget
FY 1990—$212,000 (state appropriation), 95 percent state funding, 5 percent private sources

Staff
4-executive director, researcher, public information officer, office manager

Functions
Conferences/seminars
Constituent work
Forum for discussion
Local government representation on other commissions
Newsletter
Ombudsman
Recommendations on legislation
Research

Recent Accomplishments/Current Activities
Sponsored conference on Local Government Leadership.
Published An Overview of the Mandate Problem and Recommendations for Ohio. Introduced mandate legislation to require the state to provide funds for mandates issued to local governments.
Sponsored orientation seminar for newly elected officials.
Issued a report on Tar Base Sharing: An Evaluation of Its Use and Potential in the State of Ohio. First phase of a larger project.
Published a Directory of State Services to Local Government.
Functions as a liaison between state government and local elected officials in time of natural disasters.

Developing a Technological Information Network for local jurisdictions on solid waste management information and resources.

Contact
Craig L. Zimmers
Executive Director
State and Local Government Commission
77 South High Street, Room 714
Columbus, OH 43266-0535
(614) 466-2108
FAX (614) 466-9150
Oklahoma Advisory Committee on Intergovernmental Relations

Legal Basis
Statute (1987)

Size and Composition of Governing Body
22 members—1 federal, 11 state, 10 local
Governor
Director, Department of Transportation
14-appointed by legislative leadership (4 elected municipal, 2 elected county, 4 House, 4 Senate)
6-appointed by statewide organizations (1 each by County Officers Association, Association of County Commissioners, Municipal League, Tax Commission, School Boards Association, Oklahoma Congressional delegation)

Appointees serve at pleasure of appointing authority; others serve while in office.

Budget
FY 1990—$150,000 (state appropriation)
staff
3-(2 vacant)

Functions
Conferences/seminars
Constituent work
Research

Recent Accomplishments/Current Activities
Assembling first publication, Selected Cultural and Economic Data of Oklahoma Counties, which contains audited expenditures and revenues for 1984-1988 as well as other statistical and cultural information on all 77 counties.

Contact
Peggy Wilhoit
Project Manager
Advisory Committee on Intergovernmental Relations
307 State Capitol
Oklahoma City, OK 73105
(405) 523-3525 or 523-3533

Pennsylvania Intergovernmental Council

Legal Basis
Incorporated (1978) private, nonprofit; formalized original 1975 agreement

Size and Composition of Governing Body
18 members—10 state, 8 local
4 legislators appointed by legislative leadership (2 Senate, 2 House)
5 appointed by Governor (executive branch)
8 appointed by the general-purpose local government associations (2 each from counties, cities, townships, boroughs)
1 appointed by Local Government Commission

Members serve at the pleasure of the appointing authority. Voting membership automatically ceases on termination of office or membership with the appointing body.

Budget
FY 1990—$525,000 (contracts 99 percent)
FY 1991—$552,000

Staff
11-director, deputy director, 2 staff associates, 1 information specialist, IRP coordinator, IRP assistant, EDP manager, programmer, administrative assistant, secretary (currently, the deputy director, IRP assistant, and programmer positions are vacant)

Functions
Computer data base and information services
Conferences/seminars
Federal aid application review process
Forum for discussion
Newsletter
Research
Training and technical assistance

Recent Accomplishments/Current Activities
Developed computerized intergovernmental data base to support contract research services. The data are from a variety of federal and state sources.

Under the Community Services Block Grant program, provides training and technical information services related to low-income housing with emphasis on physically disabled and mentally ill populations (and the role of nonprofit organizations)
Pennsylvania Intergovernmental Council

Administers the Intergovernmental Review Process (IRP) under contract to the state; involves state review and coordination of state and local views on federal assistance applications.

Assisting Pennsylvania Department of Transportation with promoting various local government programs through workshops, publications, and survey work.

Contact
Charles D. Griffiths
Executive Director
Pennsylvania Intergovernmental Council
PO. Box 11880
407A Finance Building
Harrisburg, PA 17108-1880

Rhode Island State-Local Relations Commission

Legal Basis

Size and Composition of Governing Body
17 members-9 state, 8 local
3 state officials, including the chief of the Office of Municipal Affairs in the Department of Administration and 2 others, appointed by the Governor
7 appointed by the legislative leadership (3 House, 2 Senate, 1 appointed by Speaker of the House to represent local school committees, and 1 appointed by Majority Leader of the Senate to represent local school superintendents)
5 municipal officials appointed by the League of Cities and Towns
Executive Director, League of Cities and Towns
Executive Director, Public Expenditure Council
Members serve while in office or while members of appointing group.

Budget
The state funds administrative expenses; private sources provide in-kind services.

Staff
1 part time

Functions
Recommendations on legislation
Research

Recent Accomplishments/Current Activities
Studied state mandates, including their costs and fiscal notes. Currently looking at state aid to local communities and its relation to local property taxes.

Contacts
Jeffrey M. Newman
State-Local Relations Commission
Office of the Speaker
Room 104, State House
Providence, RI 02903
(401) 277-2466

Gary S. Sasse
Executive Director
Rhode Island Public Expenditure Council
300 Richmond Street
Providence, RI 02903
(401) 521-6320
FAX (401) 278-4491
**South Carolina**
Advisory Commission on Intergovernmental Relations

**Legal Basis**
Statute (1984) replaced 1979 Executive Order

**Size and Composition of Governing Body**
- State, 9 local, 4 private citizens
- 8 legislators (4 Senate, 4 House)
- Local members (3 municipal, 3 county, 1 regional council, 1 school board, 1 special purpose district)
- 4 private citizens

Members serve 2 years; all appointments made by Governor.

**Budget**
FY 1990—$235,000 (state appropriation)

**Staff**
- 4-executive director, legislative analyst, fiscal analyst, administrative assistant

**Functions**
- Clearinghouse for information
- Conferences/seminars
- Develop and advocate policy recommendations
- Leadership development programs and continuing education for public officials
- Liaison among governments
- Recommendations on legislation
- Research

**Recent Accomplishments/Current Activities**
- Developed state legislation permitting a local option sales tax for cities and counties (passed by legislature).
- Issued a comprehensive study of state mandates to local government.
- Prepared an analysis of how local government debt is treated, including recommendations for improvements.
- Issued a study on planning and a call for the establishment of a statewide comprehensive planning process.
- Conducted a state tax policy study with U.S. ACIR.
- Studying various options for annexation reform. Recent court decisions have brought into question two of the state’s three methods of annexation.

**Contact**
Dan B. Mackey
Executive Director
Advisory Commission on Intergovernmental Relations
PO Box 12395
Columbia, SC 29211
(803) 737-1701
FAX (803) 737-1707

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**South Dakota**
Local Government Study Commission

**Legal Basis**
Statute (1968)

**Size and Composition of Governing Body**
**15 members**
- 11 state, 4 local
- 11 legislators appointed by legislative leadership (7 House Standing Committee on Local Government, 4 Senate Standing Committee on Local Government)
- 4 appointed by executive board of Legislative Research Council (local elected officials, including 1 municipal and 1 county)

Legislators appointed for 2 years; others 4 years.

**Budget**
FY 1990—$5-6,000 (state appropriation)

**Staff**
- 2 part time professional, 1 secretary

**Functions**
- Recommendations on legislation
- Research

**Recent Accomplishments/Current Activities**
- Studied the issue of surety bonds required of individuals and businesses. Drafted legislation to repeal many antiquated bond requirements. Most passed the 1989 Legislative Assembly.
- Addressed the issue of child day care regulation.
- Studying hunting preserve issues, construction expenditure limits that require the use of an architect or engineer, and the issuance of tax deeds.

**Contact**
Mark Zickrick
Fiscal Analyst
Legislative Research Council
Local Government Study Commission
500 East Capitol
Pierre, SD 57501-5070
(605) 773-3251
**Legal Basis**

**Size and Composition of Governing Body**
- 29 members: 14 state, 10 local, 5 private citizens
- 10 legislators appointed by legislative leadership (5 Senate, 5 House)
- 16 appointed by Governor (4 city, nominated by Municipal League; 5 county, nominated by County Services Association; 5 private citizens; 2 executive branch)

Commissioner, Finance and Administration
Comptroller of the Treasury
President, State Development Districts Association

Members serve 2 years.

**Budget**
- FY 1990—$375,900 (88 percent state appropriation; 12 percent local governments)
- FY 1991—$366,600 (75 percent state appropriation, 25 percent local governments)

**Staff**
- 8-executive director, research analyst, 3 research associates, publications assistant, office manager, secretary

**Functions**
- Computer modeling and data base development
- Conferences/seminars
- Constituent work
- Newsletter in planning stages
- Recommendations on legislation
- Research

**Recent Accomplishments/Current Activities**
- Initiated and sponsored laws (1) extending the sales tax to mail-order items, (2) changing the property tax assessment procedure to perpetual current value indexing, and (3) changing the formula for tax-equivalent payments from municipal electric companies.
- Prepared a study of public school fiscal capacity and financing in Tennessee.
- Developed Tennessee Industrial Location Impact PC model to assist local officials in estimating the impact of new economic development in their areas.
- Developed comprehensive local government fiscal data base.
- Produced comprehensive study on hospital financial data for state and local policymakers.

**Contact**
Harry A. Green
Executive Director
Advisory Commission on Intergovernmental Relations
226 Capitol Boulevard Building, Suite 508
Nashville, TN 37219
(615) 741-3012
Utah
Advisory Council
on Intergovernmental Relations

Legal Basis
Statute (1987)

Size and Composition of Governing Body
20 members—11 state, 8 local, 1 private citizen
6 legislators appointed by legislative leadership (2 Senate, 4 House)
9 appointed by Governor (4 municipal, 4 county, 1 private citizen)

Chairman, State Tax Commission
Director, Department of Social Services
State Planning Coordinator
State Superintendent of Public Instruction
Director, Department of Health
Legislators serve 2 years; others, 4 years.

Budget
None

Staff
3—Governor’s office provides executive director.

Functions
Conferences/seminars
Constituent work
Draft legislation
Local government representation on other commissions
Newsletter (planning stage)
Ombudsman
Recommendations on legislation
Research

Recent Accomplishments/Current Activities
Avoided a tax cut in June 1988 by providing correct impact information.

Working on state and local earthquake legislation.

Planning to coordinate a plan for solid waste management with federal government.

Contact
Mike Christensen
Executive Director
Advisory Council on Intergovernmental Relations
Office of Planning and Budget
State Capitol Building, Room 116
Salt Lake City, UT 84114
(801) 538-1560

Virginia
Local Government Advisory Council

Legal Basis
Statute (1977), restructured and reorganized, 1989

Size and Composition of Governing Body
18 members—8 state, 9 local, 1 private citizen
6 legislators appointed by legislative leadership (3 Senate, 3 House)
12 appointed by Governor (4 county, 4 municipal, 1 Association of Planning District Commissions, 2 state executive, 1 private citizen)

Members serve 4 years.

Budget
FY 1990—$13,000 (state appropriation)

Staff
1 full time—provided by the Commission on Local Government.

Functions
Forum for discussion between state and local officials
Research

Recent Accomplishments/Current Activities
Restructured and reorganized as of January 1, 1990. In the past, the Council served primarily as a forum for discussion between state and local government officials. Along with this function, the Council plans to promote understanding of state-local interrelationships and policies; facilitate sorting out state-local responsibilities in shared programs and administrative undertaking; and encourage academic institutions to undertake studies of state-local situations and relations.

Contact
Robert Kirby
Secretary
Local Government Advisory Council
702 Eighth Street Office Building
Richmond, VA 23219
(804) 786-6508
FAX (804) 371-7999
Legal Basis

Size and Composition of Governing Body
22 members-10 state, 12 local
Governor
Director, Office of Financial Management
Director, Community Development
Director, Revenue
Secretary, Social and Health Services
Director, Office of Indian Affairs
16 appointed by Governor (6 elected city, 6 elected county, 4 legislators)
Members serve at the pleasure of the Governor.

Budget
FY 1990—$50,000 (state appropriation)

staff
1 part time-Department of Community Development provides administrative support to the Commission and coordinates staff support for the Commission with the Office of Financial Management and other relevant state agencies.

Functions
Constituent work
Forum for ongoing discussion of common problems between the Governor and other state and local officials
Ombudsman
Research

Recent Accomplishments/Current Activities
Major player in developing state policy regarding hazardous waste disposal sites.

Played key role in identifying state’s infrastructure problems. Subsequently, the legislature established a $45 million state public works trust fund to provide low-interest loans to local governments.

Contact
Ken Back
Special Assistant
Department of Community Development
Mail Stop GH-51
Ninth and Columbia Building
Olympia, WA 98504
(206) 586-3666
Legal Basis
Statute (1959)

Size and Composition of Governing Body
26 members-9 federal, 7 state, 7 local, 3 private citizens
6 appointed by the President (3 executive branch and 3 private citizens)
3 appointed by the President of the Senate (3 senators)
3 appointed by the Speaker of the House (3 representatives)
4 appointed by the President from a panel of governors submitted by the National Governors’ Association
3 appointed by the President from a panel of state legislators submitted by the National Conference of State Legislatures
4 appointed by the President from a panel of mayors submitted jointly by the National League of Cities and the United States Conference of Mayors
3 appointed by the President from a panel of elected county officers submitted by the National Association of Counties

Members serve 2 years, while in office or until replaced; members may be reappointed.

Budget
FY 1990—$1,300,000 (federal appropriation)

Staff
19 permanent-executive director, director of government finance research, director of government policy research, senior fellow, S analysts, information officer, accountant, budget and management officer, personnel officer, administrative assistant, marketing assistant, 2 administrative secretaries, publications assistant, mail room supervisor
3 contract-Criminal Justice Project Director, research associate, intern

Functions
Conferences/seminars
Constituent work
Forum for discussion
Monitoring the federal system
Policy recommendations
Research

Recent Accomplishments
Significant Features of Fiscal Federalism 1990, Vols. I & II
South Carolina Tax Study
1988 State Fiscal Capacity and Effort
State Constitutional Law: Cases and Materials with 1990-91 Supplement
State and Local Initiatives on Productivity, Technology, and Innovation: Enhancing a National Resource for International Competitiveness
Representative Expenditures: Addressing the Neglected Dimension of Fiscal Capacity
Mandates: Cases in State-Local Relations
State Regulation and Taxation of Telecommunications
Intergovernmental Regulation of Telecommunications
The Volume Cap on Tax-Exempt Private-Activity Bonds: State and Local Experience in 1989
1990 Changing Public Attitudes on Governments and Taxes

Current Activities
American Federalism: Concept and History
Federal Preemption and Mandate Reimbursement
State School Aid Programs
Interjurisdictional Tax and Policy Competition
Local Governments in International Affairs
State Governments in International Affairs
Federal Infrastructure Strategy
Setting Agendas for Intergovernmental Decentralization: The International Experience
Congress, the States, and Federalism
Boundary Review Commissions
How Local Public Economies Work
Intergovernmental Coordination and Assignment of Functions in Poland
Shifting Functions
Water Management in the Federal System
Local Revenue Diversification: Tourist Taxation
The States and Local Autonomy
Medicaid
Chicago Area Local Fiscal Capacity
Federalism in Transition (Decade of Change)
Property Tax Study
State Laws Affecting Local Government
Environmental Decisionmaking
Criminal Justice: The Role of General Purpose Governments
Regulatory Federalism Update
Local Self-Reliance: Alternative Approaches to Providing Local Public Services
Educational Outcomes
Immigration
National Guard

Contacts
John Kincaid, Executive Director
Advisory Commission on Intergovernmental Relations
111120th Street, NW, Suite 2000
Washington, DC 20575
(202) 653-5540
FAX (202) 653-5429

Staff*
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Research
653-5536
McDowell, Bruce
Director; Government Policy Research
653-5536
Allen, Ronald D.
Analyst
Criminal Justice
653-8410
Behrens, John
Senior Fellow
Property Tax
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Editor/Librarian
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Coffel, Lori A.
Administrative Secretary to Bruce McDowell
653-5536
Cohen, Carol
Analyst
Fiscal Capacity and Effort
Local Revenue Diversification
Medicaid
653-5538
Dubin, Elliot
Analyst
Education Finance
Fiscal Trends
Economic Data
Grants
Public Finance
653-5322

*These are not complete job descriptions. They are general indicators of interests and responsibilities.
<table>
<thead>
<tr>
<th>Federal Departmental Directors of Intergovernmental Affairs</th>
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<td><strong>EDUCATION</strong></td>
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</tr>
<tr>
<td>Assistant to the Secretary and Director of External Affairs</td>
</tr>
<tr>
<td>Department of the Interior</td>
</tr>
<tr>
<td>18th and C Streets, NW</td>
</tr>
<tr>
<td>Room 6130</td>
</tr>
<tr>
<td>Washington, DC 20240</td>
</tr>
<tr>
<td>(202) 208-4203</td>
</tr>
<tr>
<td><strong>JUSTICE</strong></td>
</tr>
<tr>
<td>William Lucas</td>
</tr>
<tr>
<td>Director, Office of Liaison Services</td>
</tr>
<tr>
<td>Department of Justice</td>
</tr>
<tr>
<td>10th and Constitution Avenue, NW</td>
</tr>
<tr>
<td>Room 4213</td>
</tr>
<tr>
<td>Washington, DC 20530</td>
</tr>
<tr>
<td>(202) 514-3465</td>
</tr>
<tr>
<td><strong>LABOR</strong></td>
</tr>
<tr>
<td>Jim Conrad</td>
</tr>
<tr>
<td>Associate Assistant Secretary for Intergovernmental Affairs</td>
</tr>
<tr>
<td>Department of Labor</td>
</tr>
<tr>
<td>200 Constitution Avenue, NW</td>
</tr>
<tr>
<td>Room 1508</td>
</tr>
<tr>
<td>Washington, DC 20201</td>
</tr>
<tr>
<td>(202) 523-8004</td>
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### Federal Departmental Directors of Intergovernmental Affairs

#### STATE

<table>
<thead>
<tr>
<th>Name</th>
<th>Title</th>
<th>Department</th>
<th>Address</th>
<th>Phone</th>
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<tbody>
<tr>
<td>Carol Lancaster</td>
<td>Coordinator for Intergovernmental Affairs</td>
<td>Department of State</td>
<td>2201 C Street, NW, Room 6808, PA-IGA, Washington, DC 20520</td>
<td>(202) 647-7416</td>
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#### TREASURY

<table>
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<tr>
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<tbody>
<tr>
<td>Sarah M. Hildebrand</td>
<td>Deputy Assistant Secretary for Public Affairs</td>
<td>Department of Treasury</td>
<td>Main Treasury Building, 15th and Pennsylvania Avenue, NW, Room 3452, Washington, DC 20220</td>
<td>(202) 566-9075</td>
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#### TRANSPORTATION

<table>
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<tbody>
<tr>
<td>Betsy Hancock</td>
<td>Director, Intergovernmental and Consumer Affairs</td>
<td>Department of Transportation</td>
<td>400 7th Street, SW, Room 10405, Washington, DC 20590</td>
<td>(202) 366-1524</td>
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#### VETERANS AFFAIRS

<table>
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<tr>
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<tbody>
<tr>
<td>John J. Forster</td>
<td>Director, Intergovernmental Affairs</td>
<td>Department of Veterans Affairs</td>
<td>810 Vermont Avenue, NW, Room 600(075C), Washington, DC 20420</td>
<td>(202) 233-3116</td>
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### Members of the U.S. Advisory Commission on Intergovernmental Relations

December 1990

#### Private Citizens

<table>
<thead>
<tr>
<th>Name</th>
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<tbody>
<tr>
<td>Daniel J. Elazar</td>
<td></td>
<td>Philadelphia, Pennsylvania</td>
</tr>
<tr>
<td>Robert B. Hawkins, Jr.</td>
<td>Chairman</td>
<td>San Francisco, California</td>
</tr>
<tr>
<td>Mary Ellen Joyce</td>
<td></td>
<td>Arlington, Virginia</td>
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#### Members of the U.S. Senate

<table>
<thead>
<tr>
<th>Name</th>
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<tbody>
<tr>
<td>Dave Durenberger</td>
<td></td>
<td>Minnesota</td>
</tr>
<tr>
<td>Carl Levin</td>
<td></td>
<td>Michigan</td>
</tr>
<tr>
<td>Charles S. Robb</td>
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<td>Virginia</td>
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#### Members of the U.S. House of Representatives

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<tr>
<th>Name</th>
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<tbody>
<tr>
<td>Richard K. Armey</td>
<td></td>
<td>Texas</td>
</tr>
<tr>
<td>Sander Levin</td>
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<tr>
<td>Ted Weiss</td>
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#### Officers of the Executive Branch, U.S. Government

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<thead>
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<th>Name</th>
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<tbody>
<tr>
<td>Debra Rae Anderson</td>
<td>Deputy Assistant to the President, Director of Intergovernmental Affairs</td>
<td></td>
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<tr>
<td>Samuel K. Skinner</td>
<td>Secretary of Transportation</td>
<td></td>
</tr>
<tr>
<td>Richard L. Thornburgh</td>
<td>Attorney General</td>
<td></td>
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#### Governors

<table>
<thead>
<tr>
<th>Name</th>
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<th>State/Location</th>
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<tbody>
<tr>
<td>John Ashcroft</td>
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<td>Missouri</td>
</tr>
<tr>
<td>Booth Gardner</td>
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<tr>
<td>George A. Sinner</td>
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<tr>
<td>Stan Stephens</td>
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#### Mayors

<table>
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<tr>
<th>Name</th>
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<tr>
<td>Victor H. Ashe</td>
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<tr>
<td>Donald M. Fraser</td>
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<td>Minneapolis, Minnesota</td>
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<tr>
<td>Robert M. Isaac</td>
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<td>Colorado Springs, Colorado</td>
</tr>
<tr>
<td>Joseph A. Leafe</td>
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<td>Norfolk, Virginia</td>
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#### Members of State Legislatures

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<tbody>
<tr>
<td>David E. Nething</td>
<td></td>
<td>North Dakota Senate</td>
</tr>
<tr>
<td>Samuel B. Nunez, Jr.</td>
<td>President</td>
<td>Louisiana Senate</td>
</tr>
<tr>
<td>Ted Strickland</td>
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<td>Colorado Senate</td>
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#### Elected County Officials

<table>
<thead>
<tr>
<th>Name</th>
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<tbody>
<tr>
<td>Harvey Ruvin</td>
<td></td>
<td>County, Florida</td>
</tr>
<tr>
<td>Sandra Smoley</td>
<td></td>
<td>Sacramento County, California, Board of Supervisors</td>
</tr>
<tr>
<td>James J. Snyder</td>
<td></td>
<td>Cattaraugus County, New York, County Legislature</td>
</tr>
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